

**Minutes of Chief Officer Group
0930 hours Wednesday 4 February 2009
Chief Officers' Conference Room**

Open Session

Attendance

Chief Constable (Chair), ACC(OS) Mr Leaver, ACC(O) Mr Donald, ACO(S) Mr Goatley, ACO(HR) Mr Watson and Chief Superintendent Furlong, Corporate Development Branch.

Janet Clitheroe – Item 7 only

1. Presentation – Lean Management

- 1.1 ACO(HR) Mr Watson showed a short video produced by the NHS which explained the principles of lean management 'in action' within an NHS setting. At the end of the presentation, a discussion ensued and the Chief Constable informed colleagues that he was attracted by the concept and that we should continue to look at how we could utilise the process in a simple and flexible manner in different areas of the organisation to assess the potential benefits.

2. Apologies

- 2.1 Apologies were received from the DCC Mr Griffin.

3. Minutes of the previous meeting – 27 January 2009

- 3.1 The minutes of the meeting held on 27 January 2009 were agreed as a true and accurate record.

4. Outstanding Action Schedule

- 4.1 The actions were updated as per the schedule.

5. Chief Officer Visits

- 5.1 Chief Superintendent Furlong provided a paper which contained details of the format and frequency of meetings within the four BCUs. He informed chief officers that this information had been gathered as a consequence of a request by COG in order that they could seek opportunities to formalise a range of visits, either as individuals or as a Chief Officer Group.
- 5.2 ACC(O) Mr Donald informed colleagues that he already carried out a number of visits to BCU management teams as part of his organisational role. Mr Donald was keen to continue with his visits but he also favoured the development of visits by COG colleagues as a group on a themed basis.

- 5.3 A further discussion then ensued and colleagues generally supported the development of a range of meetings across divisions and branches where a group of COG officers visited a variety of areas simultaneously to discuss and explore with staff at various levels, a particular work stream or theme.
- 5.4 The Chief Constable informed colleagues that, as was his custom, he had already arranged to attend a number of SMT meetings within branches and divisions, but also supported the development of a more formal structure where a number of chief officers could visit a branch or BCU periodically for a visit of some two to three hours in duration. The style of the visit would be as agreed above and on a themed basis.

ACTION: Chief Superintendent Furlong to co-ordinate visits of chief officers to divisions and branches, over and above existing visits. The theme of the visit to be established by COG in advance and precise locations in each division and branch to be agreed between chief officers.

6. Summary of Actions – Open Section

- 6.1 Chief Superintendent Furlong summarised the actions so far.

7. Presentation – Regional Work – Janet Clitheroe

- 7.1 Ms Janet Clitheroe, Regional Programme Director, was welcomed to the meeting by the Chief Constable. She explained the primary purpose of her visit was to build on existing relationships with chief officers and to try and develop the understanding and purpose of the regional programme. She was also very keen to understand the cultures in each of the four regional forces which, in her view, were subtly different.
- 7.2 Ms Clitheroe provided information in relation to the recent Chief Officers' conference and the work that she had been doing in identifying the regional expertise in ACPO business areas. The purpose of this work was to identify the gaps that exist between regional expertise and that which is held by ACPO nationally. She informed COG colleagues of two examples of gaps in regional provision which were in the fields of criminal justice and IT.
- 7.3 Ms Clitheroe informed colleagues of a document under production which was the Regional Collaboration Plan. This had been largely lifted from examples contained in other areas of regional collaboration. She informed the meeting that the document would shortly be presented to JPAC.
- 7.4 Another piece of work which was soon to be presented to the Programme Board would be a paper outlining the future structure and funding requirements of the regional programme.
- 7.5 COG were also informed of another major project which was the development of a regional protective services improvement plan, which was led by ACC Max Sahota. The draft plan would be submitted to the next JPAC meeting in May at which Vernon Coaker would be attending. During the course of that presentation, a key element would be the identification of any efficiencies that had been gained through collaboration.

7.6 Further information in respect of regional programme work was as follows:

- Development work to propose structure to support the needs and demands of the existing operational units at regional level.
- That the Regional Intelligence Unit premises would be occupied on 23 February 2009.
- The recent approval to fund the use of an IT analyst to scope and bring together the 9 different types of ANPR systems that are being currently used across the region.

7.7 At the end of Ms Clitheroe's presentation, the Chief Constable reminded colleagues about the ongoing discussions regarding Humberside's contribution to the Strategic Roads Policing team. The Chief Constable confirmed that as yet, no specific commitment had been made as to the type of contribution that he intended to make. He also informed colleagues of his desire to support the current establishment of the Strategic Roads Policing team by sourcing a Roads Policing inspector from Humberside who would be regionally funded for a temporary period of 12 months from this year's regional programme underspend. That scoping work was currently ongoing.

7.8 The Chief Constable then thanked Ms Clitheroe for her attendance and the interesting information that she had provided to colleagues.

Next Meeting: 0930 hrs - Wednesday 11 February 2009